



# Online Tutored CPD Courses

## What are Online Tutored CPD courses?

These courses are attended completely online using a specialist learning platform on the website [www.excelcpd.co.uk](http://www.excelcpd.co.uk). They are interactive and engaging, using various different learning methods, including tutorials, quizzes, further reading suggestions, written assignments and there is always a lively forum discussion.

The courses are fully tutored by an experienced speaker, who will be on hand throughout the course to answer questions, monitor the forum, comment on assignments and help guide you through the CPD.

There are a range of 4 and 6 week courses available – the 4 week course provides 10 hours of CPD, and the more in-depth 6 week courses provide 15 hours of CPD.

The course is really flexible, so you can learn whenever suits you – the learning material is available 24/7.

## What does the course involve?

The course summary contains weekly learning objectives and each week the speaker will meet those objectives using a variety of different techniques. Each Monday morning new material will be released, and will consist of a tutorial, a quiz, further reading and a forum discussion topic. There may also be additional tasks, such as written assignments, Q and A sessions or practical applications. The tutorial may be either a live webinar or a pre-recorded tutorial. Prior notice will be given for live webinars, but if you aren't able to attend, the webinar will be recorded and made available on the website later the same day.

It is expected that you should spend 2.5 hours each week on the course, but you can choose when is convenient for you to do this. You could spend 20 minutes each day,



or 2.5 hours once a week on a Sunday night, or you could do the whole 15 hour course on the last Sunday if you wish!

There are no time limits or deadlines – if a written assignment is set in week 1, you can submit it to the tutor for feedback any time during the course.

We appreciate that it may be difficult to fit in CPD with other work / life commitments, so the course material will stay on the website for a further two weeks of 'catch up' time, following the official end date of the course. The tutor will not be supporting the course during this time though, and won't be able to answer questions or provide feedback on any tasks.

### What if I don't finish the course in the time?

If you still don't manage to finish the course after the two week extension time, then you will receive fewer CPD hours than the full course offers. If you don't submit any tasks for example, but do manage to watch the weekly tutorials, then you will be awarded CPD hours for the time spent on the tutorials.

### How do I book a course?

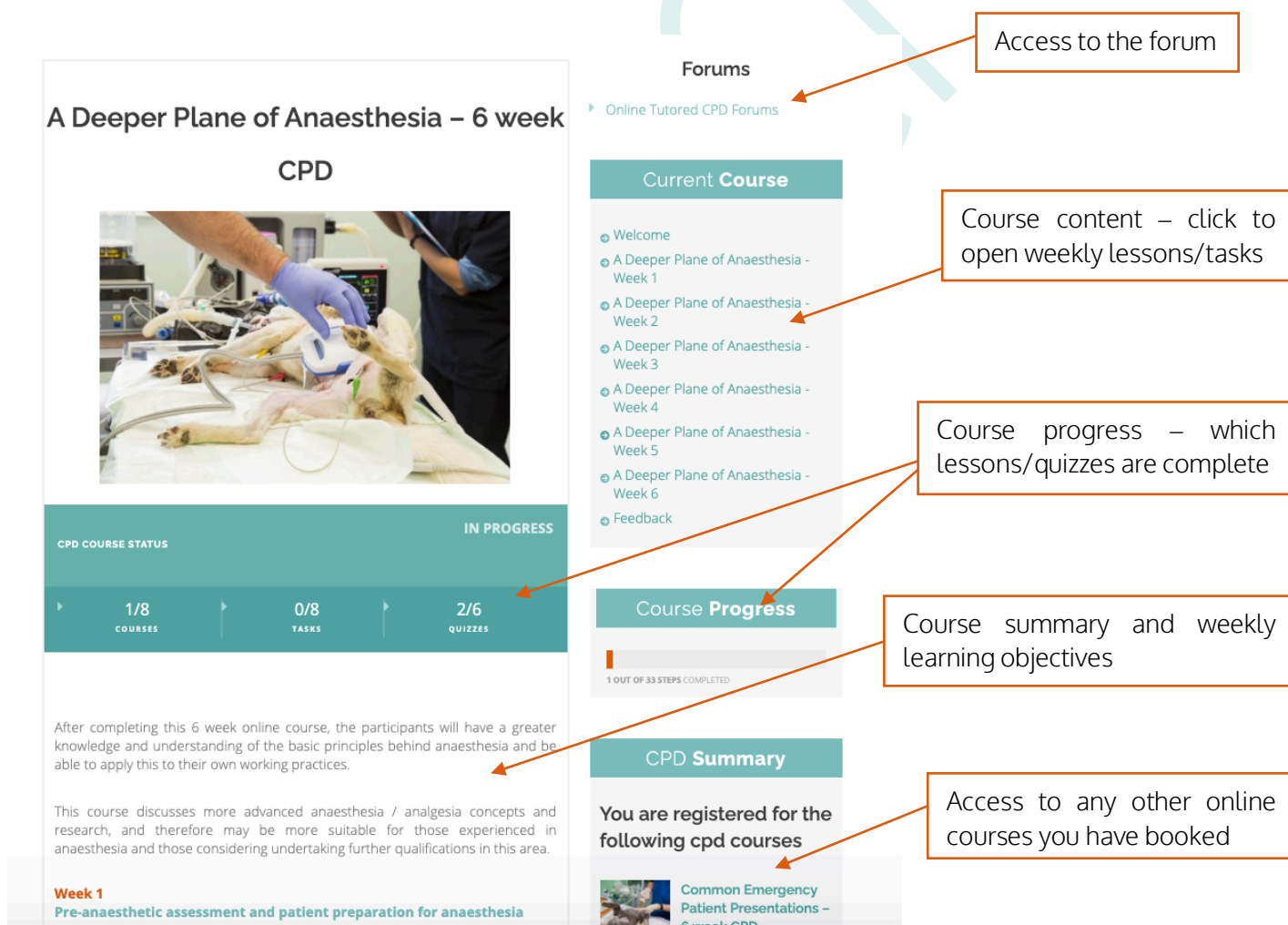
Please register on the website, add your chosen course(s) to your basket and checkout in the usual way. If your practice is booking / paying for you, then use the practice details in the billing form (the address will need to match that attached to the payment credit card). You will receive an automatic email from the website with your receipt and booking.

Within 3 working days, you will receive an email from us with some further details and confirming that you have registered for the course. At this point, the course may not have sufficient delegates booked on, for it to be viable to run. You can check the status of each course by visiting <https://excelcpd.co.uk/course-calendar/>. As soon as the minimum numbers are reached, we will email to confirm that the course is definitely running. Courses will be cancelled 30 days prior to the start date if insufficient delegates have booked, so please bear this in mind and book early.

## How do I access my course?

A week prior to the start date, you will receive a detailed email with screenshots guiding you through accessing your course. If you visit 'My Account' -> 'My CPD' you should see your course at the top of the list. Just click on this and it will open up the course. The course objective page and welcome page will be visible, but the rest will be pre-dated for release.

## Example of a course objectives page (main course page) and the learning platform layout:



**A Deeper Plane of Anaesthesia – 6 week CPD**

**CPD COURSE STATUS** **IN PROGRESS**

1/8 COURSES | 0/8 TASKS | 2/6 QUIZZES

After completing this 6 week online course, the participants will have a greater knowledge and understanding of the basic principles behind anaesthesia and be able to apply this to their own working practices.

This course discusses more advanced anaesthesia / analgesia concepts and research, and therefore may be more suitable for those experienced in anaesthesia and those considering undertaking further qualifications in this area.

**Week 1**  
Pre-anaesthetic assessment and patient preparation for anaesthesia

**Forums**  
Online Tutored CPD Forums

**Current Course**

- Welcome
- A Deeper Plane of Anaesthesia - Week 1
- A Deeper Plane of Anaesthesia - Week 2
- A Deeper Plane of Anaesthesia - Week 3
- A Deeper Plane of Anaesthesia - Week 4
- A Deeper Plane of Anaesthesia - Week 5
- A Deeper Plane of Anaesthesia - Week 6
- Feedback

**Course Progress**  
1 OUT OF 33 STEPS COMPLETED

**CPD Summary**  
You are registered for the following cpd courses

Common Emergency Patient Presentations – 6 week CPD

Access to the forum







Course content – click to open weekly lessons/tasks

Course progress – which lessons/quizzes are complete

Course summary and weekly learning objectives

Access to any other online courses you have booked

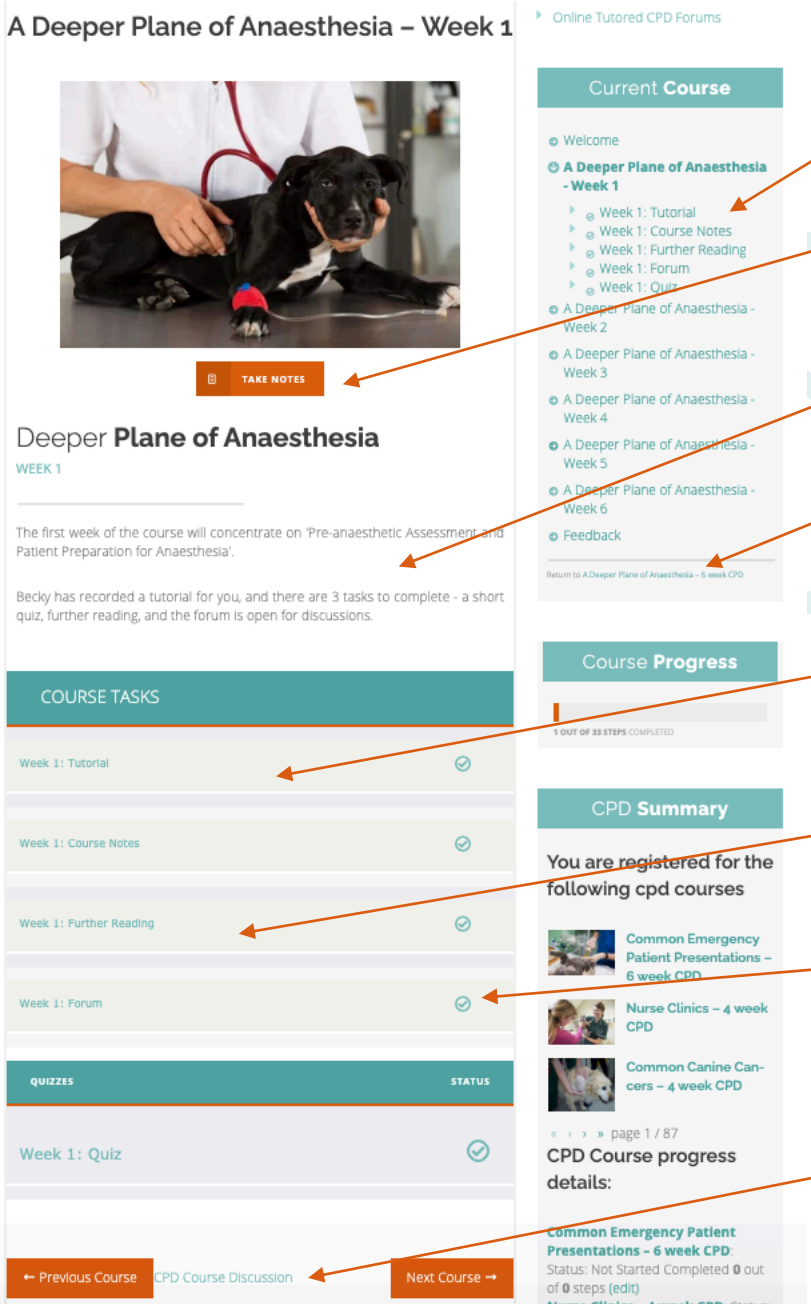
Scroll down the page to the course content table:

CPD Course Content	
<a href="#">Expand All</a>   <a href="#">Collapse All</a>	
COURSES	STATUS
Welcome	
A Deeper Plane of Anaesthesia - Week 1	
Available on: 11/10/2021 12:00 am	
A Deeper Plane of Anaesthesia - Week 2	
Available on: 18/10/2021 12:00 am	
A Deeper Plane of Anaesthesia - Week 3	
Available on: 25/10/2021 12:00 am	
A Deeper Plane of Anaesthesia - Week 4	
Available on: 01/11/2021 12:00 am	
A Deeper Plane of Anaesthesia - Week 5	

Light green tick shows page is available. When the lesson is complete (and the 'mark complete' button clicked) the tick will turn orange.

Diary shows lesson is currently unavailable and is pre-dated for release

## Example of weekly learning material:



**A Deeper Plane of Anaesthesia – Week 1**

Online Tutored CPD Forums

**Current Course**

- Welcome
- A Deeper Plane of Anaesthesia - Week 1**
  - Week 1: Tutorial
  - Week 1: Course Notes
  - Week 1: Further Reading
  - Week 1: Forum
  - Week 1: Quiz
- A Deeper Plane of Anaesthesia - Week 2
- A Deeper Plane of Anaesthesia - Week 3
- A Deeper Plane of Anaesthesia - Week 4
- A Deeper Plane of Anaesthesia - Week 5
- A Deeper Plane of Anaesthesia - Week 6
- Feedback




Return to A Deeper Plane of Anaesthesia - 6 week CPD

**Course Progress**

1 OUT OF 33 STEPS COMPLETED

**CPD Summary**

You are registered for the following cpd courses

-  Common Emergency Patient Presentations – 6 week CPD
-  Nurse Clinics – 4 week CPD
-  Common Canine Cancers – 4 week CPD

« » page 1 / 87

**CPD Course progress details:**

**Common Emergency Patient Presentations – 6 week CPD:**  
Status: Not Started Completed 0 out of 0 steps (edit)

**Nurse Clinics – 4 week CPD:** Status:

**Deeper Plane of Anaesthesia**  
WEEK 1

The first week of the course will concentrate on 'Pre-anaesthetic Assessment and Patient Preparation for Anaesthesia'.

Becky has recorded a tutorial for you, and there are 3 tasks to complete - a short quiz, further reading, and the forum is open for discussions.

**COURSE TASKS**

- Week 1: Tutorial
- Week 1: Course Notes
- Week 1: Further Reading
- Week 1: Forum

**QUIZZES** **STATUS**

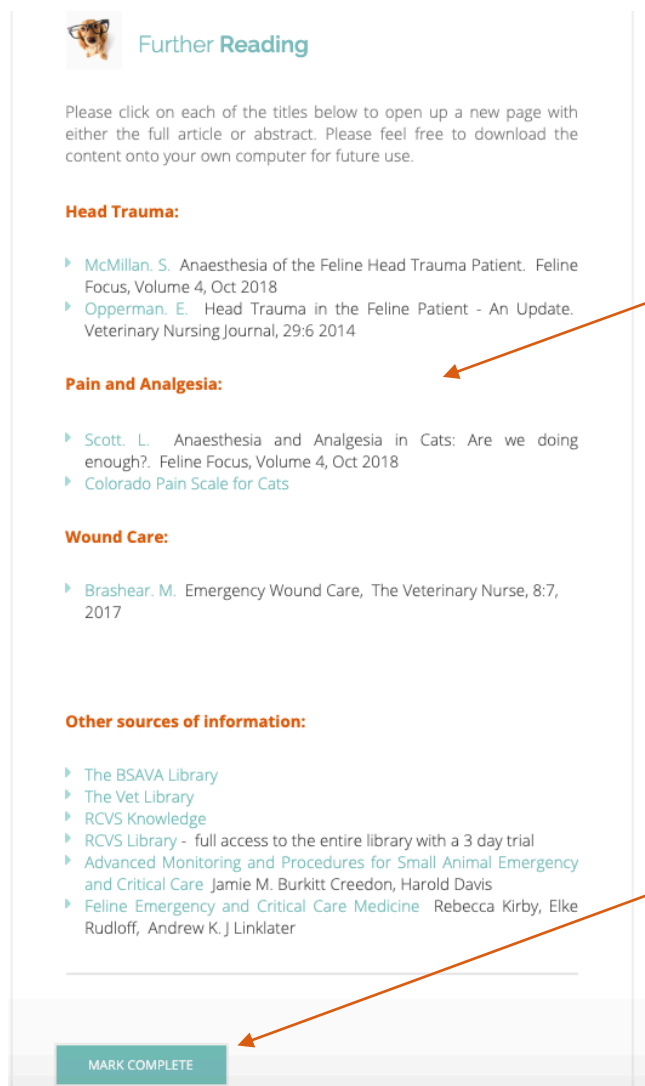
- Week 1: Quiz


← Previous Course CPD Course Discussion Next Course →

**Annotations:**

- Quick access to the weekly lessons and tasks
- Click to open a 'take notes' app
- Information summary of the weekly tasks
- Quick access back to course objectives (main course page)
- Opens the tutorial lesson
- Opens the further reading lesson
- Tick to show the lesson status: Orange = lesson completed Green = lesson not started / in progress
- Quick access to the forum

## Example of a further reading task:



 **Further Reading**

Please click on each of the titles below to open up a new page with either the full article or abstract. Please feel free to download the content onto your own computer for future use.

**Head Trauma:**

- ▶ [McMillan, S. Anaesthesia of the Feline Head Trauma Patient. Feline Focus, Volume 4, Oct 2018](#)
- ▶ [Opperman, E. Head Trauma in the Feline Patient - An Update. Veterinary Nursing Journal, 29:6 2014](#)

**Pain and Analgesia:**

- ▶ [Scott, L. Anaesthesia and Analgesia in Cats: Are we doing enough?. Feline Focus, Volume 4, Oct 2018](#)
- ▶ [Colorado Pain Scale for Cats](#)

**Wound Care:**

- ▶ [Brashear, M. Emergency Wound Care, The Veterinary Nurse, 8:7, 2017](#)

**Other sources of information:**

- ▶ [The BSAVA Library](#)
- ▶ [The Vet Library](#)
- ▶ [RCVS Knowledge](#)
- ▶ [RCVS Library - full access to the entire library with a 3 day trial](#)
- ▶ [Advanced Monitoring and Procedures for Small Animal Emergency and Critical Care](#) Jamie M. Burkitt Creedon, Harold Davis
- ▶ [Feline Emergency and Critical Care Medicine](#) Rebecca Kirby, Elke Rudloff, Andrew K. J Linklater





**MARK COMPLETE**

Full articles with clickable links

Mark complete button – MUST be clicked after each lesson is complete to allow certificate to be automatically generated. The lesson will have an orange tick next to it when this box has been clicked.


## Example of a written assignment task:

### Week 3: Written Assignment

Task Progress:    

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[← Back to Course](#)



#### Written Assignment

Your task this week is to calculate the circulating blood volume for a 25kg dog.

If the otherwise healthy dog loses 250ml during a splenectomy:

- ▶ How much blood would they have lost as a percentage of their circulating blood volume?
- ▶ How would you and your team manage this?
- ▶ How would this change if they lost 400ml?

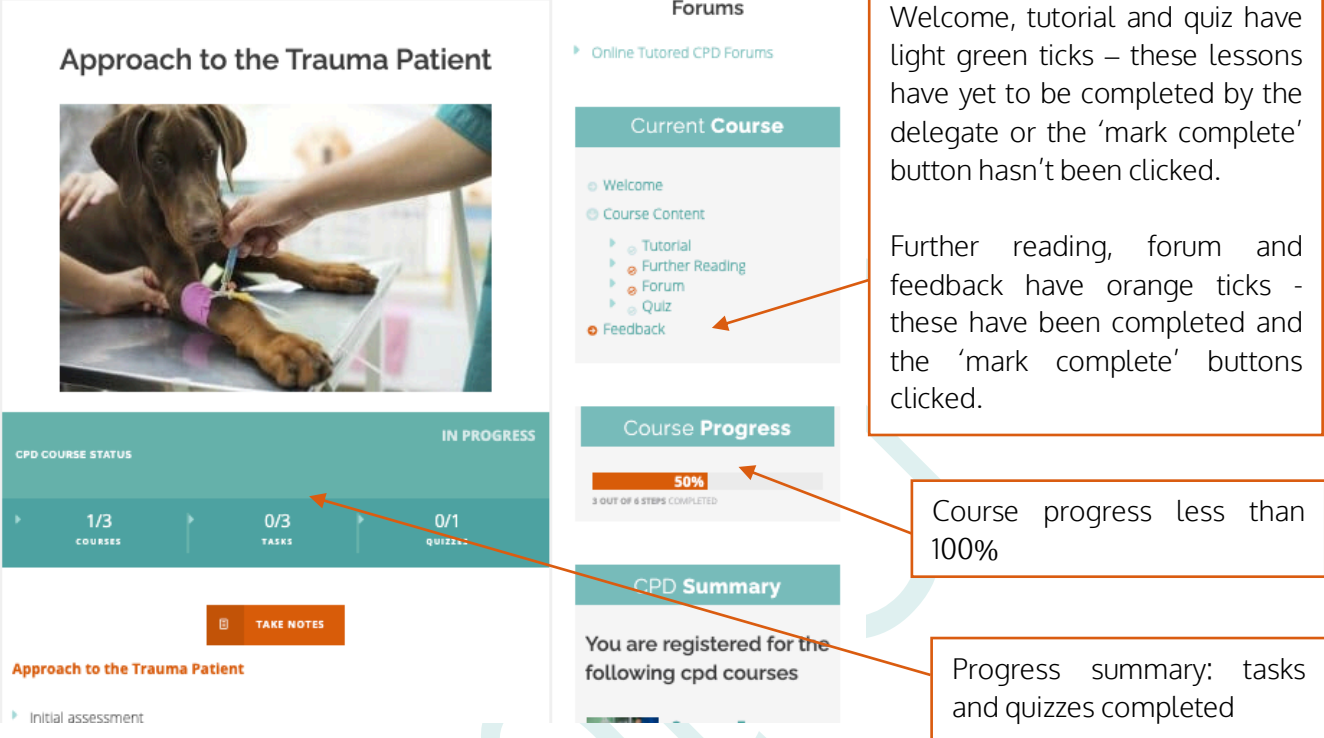
Using fluid therapy strategies, outline your plan for haemorrhage management with reasons. If you have time, you could consider other methods of haemorrhage management too.

Please upload your document below, for Emma to have a quick look and offer comments.

[← Previous Task](#) [Edit](#)

Information on the written assignment

## Example of a course in progress:



**Approach to the Trauma Patient**

**CPD COURSE STATUS** **IN PROGRESS**

1/3 COURSES | 0/3 TASKS | 0/1 QUIZZES

**FORUMS**  
Online Tutored CPD Forums

**Current Course**

- Welcome
- Course Content
  - Tutorial
  - Further Reading
  - Forum
  - Quiz
  - Feedback

**Course Progress**  
50%  
3 OUT OF 6 STEPS COMPLETED

**CPD Summary**  
You are registered for the following cpd courses

**Annotations:**

- Welcome, tutorial and quiz have light green ticks – these lessons have yet to be completed by the delegate or the 'mark complete' button hasn't been clicked.
- Further reading, forum and feedback have orange ticks - these have been completed and the 'mark complete' buttons clicked.
- Course progress less than 100%
- Progress summary: tasks and quizzes completed

## When the course is complete

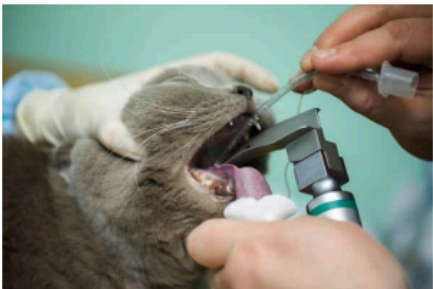
Once you have finished each lesson, you must tick the 'mark complete' button for the website to register that you have completed the work – the lesson will then have an orange tick next to it (rather than green). At the end of the course the progress bar should be 100% - if not, there is a 'mark complete' button that has been missed – check the 'current course' box for green ticks!

Upon course completion, the course objectives (main page) shows a new button 'print certificate'. The CPD hours will also be recorded in your account <https://excelcpd.co.uk/cpd-record/>



## Example of a completed course:

### Anaesthetic Complications and Emergencies – 4 week CPD



**PRINT YOUR CERTIFICATE**

**TAKE NOTES**

This 4 week online course will cover all aspects of preventing, identifying and treating many anaesthetic complications and emergencies including cardiovascular emergencies such as hypotension, hypovolaemia, haemorrhage, arrhythmias and hypoxaemia. We will also discuss difficult intubations, respiratory complications, hypothermia, hyperthermia, anaphylaxis and regurgitation. Additionally, we will cover management of cardiopulmonary arrests and instigation of effective cardiopulmonary resuscitation.

This CPD course is worth **10 hours** towards your RCVS requirements.

#### CPD Course Content

[Expand All](#) | [Collapse All](#)

COURSES	STATUS
Common Emergency	

Online Tutored CPD Forums

#### Current Course

- Welcome
- Anaesthetic Complications - Week 1
  - Week 1: Tutorial
  - Week 1: Forum
  - Week 1: Further Reading
  - Week 1: Written Assignment
  - Week 1 - Quiz
- Anaesthetic Complications - Week 2
- Anaesthetic Complications - Week 3
- Anaesthetic Complications - Week 4
- Feedback

#### Course Progress

21 OUT OF 21 STEPS COMPLETED **100%**

#### CPD Summary

You are registered for the following cpd courses

- Common Emergency

All lessons and tasks have orange ticks

Download or print your certificate

Progress bar at 100%

## Other questions?

Please visit our FAQ page which has more detailed regarding payments, booking and cancellations. <https://excelcpd.co.uk/faq-2/>

Or email [michelle@excelcpd.co.uk](mailto:michelle@excelcpd.co.uk) if you have any questions that haven't been covered.